WPTA NE Board Meeting

Agenda

January 24th, 2019

**WPTA NE District MEETING notes**

**Attendance**

Joe Kucksdorf

Eric Koehler

Aaron White

Rachel Malthoy

Zach Koepke

Jenna Magsam

Michal Schumacher

Dan Verhagen

Jessica weigert

Alyssa Olp

Andrew Rosik

Aaron Nelson

Alex Smithback

Review of three elected position: chair, vice chair and secretary. Members at large advisory attendees help improve diversity of ideas.

Congratulations and Welcome Eric Kohler, 2019-2020 NE District Secretary

-his role: take and submit board meeting minutes, provide state chapter PT Connections Updates, help coordinate marketing efforts

Aaron White, 2018-2019 NE District Vice Chair

-assist in CE and event planning, create CE and events check-list, record and file all CE and event summaries (CE approvals, sign-in sheets, hold harmless, course feedback, monetary accounting)

Joe Kucksdorf, 2019-2020 NE District Chair

-organize/coordinate/direct all board meetings and events, attend state board meetings (voting member of state board), assist in CE and event planning, act as resource for rest of the board

NE WI District By-Laws reviewed

**NE District Goals for 2019**

Grow our board and contributing members by 20+ participating and contributing members by 2020

Share Specific Duties

Help plan events: CE, volunteer, fundraising

Membership engagement, feedback and promotion/growth

Communication and update state chapter: meeting minutes, district calendar, etc.

**2018 Review**

* Sponsored National PT Volunteer Day 10/13/18 @ Appleton Memorial Park
* Ethics Course October 10th, 2018 at Fox Valley Tech highlights of attendees feedback reviewed and attached at end of this report.
* Financial Report
  + November 2018: $39,725, ($16,500) as promised, leaving about $23,930
  + Growth comes from, in part, CE professional development program.
  + Consider bringing in CE courses, speakers, donation, and/or provide unique opportunities.

Review of bilaws and relationship of NE district to WPTA

WPTA State Chapter Updates review

WPTA suspended dues increase 2019

UW Steven’s Point DPT program in development with emphasis on serving Northern Wisconsin

WPTA awards nominations due end of January 2019, spring conference April 25-26 at La Crosse and Oct 10-11 Fall conference Middleton

Two events in 2018:

National PT volunteer day in October lead by Jackie

CE course: ethics course Lori Kontney Completing 4 hours of ethics.

Feedback on course: CE local and affordable is a major theme of feedback and may instruct our intention further to PTA.

Options for events 2019: volunteer, CE, events, potential for expanding options for professional development to potentially include PTAs with further development.

Feedback on NE district professional development program feedback by members in attendance is positive with value. There is a possibility for a PTA to collaborate with the instructors on assisting with planning feasibility of PTAs who can help develop content.

Opinions expressed for PTA involvement: lower cost for the course as they will not be able to manipulate, keep costs the same as the course has value,

Members are advised to further consider ideas for PTA engagement, marketing, and implementing content suitable for the professional development program.

* Request for consideration for donation of up to $250 dollars to Senior Olympics in Milwaukee.
* Voting: All attendees voted unanimous for donation to the Senior Olympics for 2019. Jon Weiss will seek approval from the State WPTA board to grant approval for this purpose. Joe has mentioned interest in how the funds will be used and consideration of promotion of our district during the event.

# CE Course: Headaches- Aaron White is proposing a high quality CE course. Dr. Garrett Naze PT, PhD that will emphasized facial pain. Two day course content is outlined that should be equal amounts of lab and lecture. Planning is moving along with two-day course. Details of dates (tentatively Fall 2019) and costs have yet to be determined.

Discussion: 1 day or 2 day, marketing efforts, location of course, how to ensure break even,

* + Final details still in the works, potentially a two-day course, tentatively in the fall, location recommendations?
  + Headache course with focus on: types of headaches, examination, treatment, multidisciplinary approach and management. Lecture and hands on based course. Aaron White will do further leg work and get back to the board
* PT PAC donation: consider use of fund raiser to enable raising funds for donation. We can consider use of brat fry (Festival Brat Barn) or offer services for serving food at venue for percentage, Donation for course CE, district meeting ad on cost for CE certificate. Support for 1-2 small fund raisers considered to get the process started, 3 V 3 tourney,
* Adaptive sportsmanship (hunting and fishing) partnership consideration of cash donation and/or volunteerism. Details are elusive at this point about this as volunteers at these charity organizations don’t always get back to outreach options.

Looking at options for spring activities that have yet to be developed by members: Brat fry and/or CE course for fundraising, Consideration for CE courses-friends, EBP,

**Northeast District WPTA**

**Executive Board**

*(updated January 2019)*

|  |  |  |  |
| --- | --- | --- | --- |
| Chair  Term 2019-2020 | Joe Kucksdorf | [Joseph.kuck@yahoo.com](mailto:Joseph.kuck@yahoo.com) | (920) 207-0824 |
| Emeritus Chair | Jonathon Weiss | [jonweisswi@gmail.com](mailto:jonweisswi@gmail.com) | (920) 639-0721 |
| Vice Chair  Term 2018-2019 | Aaron White | [aaronwhitept@gmail.com](mailto:aaronwhitept@gmail.com) | (920) 918-8009 |
| Secretary  Term 2019-2020 | Eric Koehler | Eric@pacptot.com | (920) 379-9692 |
| Member at Large | Jackie Goddard | [Jacklyn.Goddard@aurora.org](mailto:Jacklyn.Goddard@aurora.org) | (920) 619-5234 |
| Member at Large | Amy Flick | [Amy.Flick@thedacare.org](mailto:Amy.Flick@thedacare.org) | (920) 574-7635 |
| Member at Large | Casie Korth | [Casie.Korth@thedacare.org](mailto:Casie.Korth@thedacare.org) | (920) 585-2650 |
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| Member at Large | Andrew Rosik | [Andrew.rosik@belling.org](mailto:Andrew.rosik@belling.org) | 920-323-4723 |
| Member at Large | Aaron Nelson | [Aaron10nelson10@gmail.com](mailto:Aaron10nelson10@gmail.com) | 608-235-0389 |
| Member at Large | Alex Smithback | [Alex.smithback@bellin.org](mailto:Alex.smithback@bellin.org) | 920-680-2452 |

**EDUCATION ACTIVITY EVALUATION – Laurie Kontney**

**TITLE: Informed Consent/Refusal in Practice: Taking a Deep Dive (Course 1)**

**Teaching and Mentoring Patient Centered Care (Course 2)**

**DATE:** **October 10, 2018**

|  |  |  |  |
| --- | --- | --- | --- |
| **Course 1 – Informed Consent/Refusal in Practice: Taking a Deep Dive**  **Rating scale: 1=Not Achieved 2=Partially Achieved 3 = Well Achieved** | | | |
| To what extent did the program meet the stated objectives? |  |  |  |
| 1. Discuss patient centered informed consent/refusal. |  |  | 100% |
| 1. Identify professional and legal standards of informed consent/refusal |  |  | 100% |
| 1. Verbalize an understanding of health literacy as a contributor to questionable informed consent/refusal |  |  | 100% |
| 1. Define 3 steps to ensure that informed consent is secured. |  | 6% | 94% |
| 1. Discuss strategies to ensure understanding of the risks/benefits to securing informed consent/refusal. |  | 6% | 94% |
| 1. Discuss strategies to avoid adverse complaints. |  |  | 100% |
| 1. Document informed consent/refusal |  | 19% | 81% |

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| --- | --- | --- | --- |
| **Course 2 – Teaching and Mentoring Patient Centered Care**  **Rating scale: 1=Not Achieved 2=Partially Achieved 3 = Well Achieved**  To what extent did the program meet the stated objectives? | | | |
| 1. Define clinical reasoning and problem solving. |  | 7% | 93% | |
| 1. Discuss the various models of clinical reasoning and problem solving. |  | 7% | 93% | |
| 1. Describe patient centered care. |  |  | 100% | |
| 1. Discuss patient centered informed consent/refusal. |  | 7% | 93% | |
| 1. Apply clinical reasoning and problem-solving strategies to teach and mentor patient centered care. |  | 14% | 86% | |
| 1. Use cases derived from clinical practice to develop strategies for teaching and mentoring patient centered |  | 14% | 86% | |
| 1. Link course discussions and cases to one’s own practice. |  | 21% | 79% | |

**Was the material at or above entry level knowledge for PT’s and PTA’s**

**Course 1 16 Yes 0 No**

**Course 2 13 Yes 1 No**

**To what extent did you learn new information that you could apply in your practice setting?**

* I will plan to document I received informed consent and will plan to do a better job of making sure I ask for consent with patients.
* Informing patients that they will be working with PTA.
* I thought the course was very interesting and well done.
* Learned that we need to better document that we have informed consent, including for PTAs to treat (not just students, which we do document well). Learned a few other tidbits as well.
* The importance of informing the patient fully of the care plan and bring ok with their right to refuse as well as emphasize that they may also receive care from an aide or PTA through their care their that must be documented.
* I learned some things I didn’t know, like that you must specifically obtain and document informed consent for the patient to be treated by a PTA.
* The presentation offered a new look at patient consent for me. Well done.
* Good information and very applicable clinically
* We verbally get consent pretty well but we need to document the consent we get. My practice setting uses PTAs and I legally have to explain better our relationship so the patient can consent.
* difference between legal consent and moral consent
* Documenting informed consent. Being more careful to determine health literacy with each patient and adjusting the presented information to them appropriate to their level.
* It was practical and I will implement several steps to improve informed consent in my practice
* Made me more aware of new staff or students and where they may be on their learning journey.
* Definitely helpful when working with new staff and/or students
* I thought the information provided was quite interesting and relevant to my practice. Well done course and presentation
* I wouldn't say I really learned anything new, but it was a good review of theories that I already know and how to put them into practice and how to further incorporate the patient into the POC
* new information as i do not have students
* ID different clinical reason/problem solving patterns in myself and others
* I thought in greater depth about clinical reasoning and problem solving in our profession.
* A good refresher.
* Some new information. Seemed to focus on students and clinical instruction and mentoring new employees.

**How could this educational activity be improved?**

* Have one every year!
* None-was a great course
* Even more examples of how to document
* APA citing standards, more examples of patient scenarios and best practice standards
* maybe some role playing in small groups
* Can’t think of anything...
* I thought it was excellent
* Stay more on topic of patient centered care. Seemed to have a strong focus on clinical education
* Done well. Excellent speaker.
* Can’t think of anything...
* more case examples
* This was another good course! Thanks Laurie.
* Lori did a really nice job keeping it interesting
* Please hold quarterly nights like this!! Loved it

**ARTICLE V. COMPONENTS: DISTRICTS AND SPECIAL INTEREST GROUPS of**

**BYLAWS WISCONSIN PHYSICAL THERAPY ASSOCIATION, INC.**

**Section 1: Districts  
A.** To form a new district, a written application signed by five or more Physical Therapist, Life Physical Therapist or Retired Physical Therapist members should be sent to the Board of Directors of the Chapter. The Board of Directors of the Chapter will act on this application at their first following Board of Directors meeting. If approved, the territorial boundaries of the new district will be determined by the Board of Directors of the Chapter and the members who sign the application for the new district.

**B.** Actions on matters of policy, must conform with the Chapter and Association Bylaws and must be submitted to the Board of Directors of the Chapter who must act on these matters at the next Board of Directors meeting. If such matters of policy are not approved by the Board of Directors of the Chapter, the affected district may appeal to the membership of the Chapter at the next annual meeting. The Board of Directors must then act on the matter as instructed by the membership.

**C.** Membership  
The criteria for district membership shall be consistent with that of the Chapter. Petitions to the contrary shall be determined by the Board of Directors of the Chapter.

**D.** Obligation  
The district is obligated to support the Association and Chapter as described in these Bylaws.

**E.** Finances  
(1) The allocation of the Chapter dues to each district shall be determined by the Board of Directors.  
(2) The district shall not establish dues, and special assessments may be levied as approved by the Board of Directors of the Chapter providing they do not carry punitive action or loss of good standing.

**F.** Organization  
(1) The District Officers shall consist at a minimum of Chair, Vice Chair, and Secretary.

(2) The Chair shall serve as the official head and public spokesperson of the district; shall preside at all meetings of the district; shall serve on the Board of Directors of the Chapter and shall serve a term of at least two years.

(3) The Vice Chair shall assume the duties of the Chair in the absence of the Chair; shall succeed the Chair for the unexpired portion of the term in the event of vacancy of the office of the Chair and shall oversee the continuing education commitments of the district.

(4)  The Secretary shall maintain meeting minutes for all District business and assist with District correspondence.

(5)  The district shall hold a minimum of two continuing education courses annually. The district shall hold a minimum of one business meeting annually.

(6)  A written report of the district shall be presented at the annual Chapter meeting and at other times upon request of the Chapter Board of Directors.

Dissolution  
(1) A district which fails to comply with these Bylaws may be abolished providing it is given an opportunity to be heard in its own defense following at least one month's notice and at least 2/3 of the Board of Directors concur. A district so disciplined shall have the right to appeal to the Chapter membership at its next meeting for the decision of the membership. The decision of the membership shall be final.

(2) A district may be voluntarily dissolved by:

a. A petition signed by a majority of its members eligible to vote. Multiple copies of the petition may be used, but all copies of the petition must be filed with the Board of Directors of the Chapter within six months after the petition is first promulgated, which date shall be stated on each copy thereof. The Board of Directors of the Chapter shall examine the petition to determine if it has been signed by a majority of the members of the district. If the Board of Directors of the Chapter determines that a majority of the district's members has signed the petition, it shall certify to the district that it is dissolved. Otherwise, it shall certify to the district that the petition failed for lack of majority.

b. A 2/3 vote of those voting by mailed ballot.

(3) Property and Records. In the event that the district is dissolved for any reason, all property and records in the possession of the district shall be conveyed to the Chapter. In the case of two or more districts merging, all property and records will be turned over to the continuing district without being returned to the Chapter.

Respectfully submitted,

Eric Koehler PT, DPT, OCS, FAAOMPT, Cert DN